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1701 EIGHTH AVENUE
FREEDOM, PENNSYLVANIA 15042

Board of Directors Meeting
“Students Are the Center of the Decision Making Process”
February 9, 2012

Approve Bills \$580,979.09 (First Check Run for February 2012)

Approve Capital Improvement Check Run for February 2012 - \$3,000

Approve January 2012 Treasurer’s Report

Approve January 2012 Cafeteria Report

Approved 2-2-12: Approve Minutes of January 5, January 12 and January 23, 2012

Approved 2-2-12: Approve Bills \$558,850.12 (Second Check Run for January)

COMMUNICATIONS:

A. Open School Communications: Positive and Constructive Comments Between School Board Members, Administrators and Community:

1. Richard Edder, Middle School Principal, Nominated by Big Knob Elementary PTA for the 2012 Kid Care Award
2. Receipt of E-Mail from Congressman Jason Altmire’s Office Requesting District to Host Workshop/Meeting on “Social Media Safety” and “Bullying”, Details of Workshop/Meeting Will Be Forthcoming
3. Receipt of Thank You Card from We Care Food Pantry of Baden for the \$620 Raised by Holding Dinner (Danielle Lindsay Senior Project)

B. Invitation:

1. Beaver County Transition Fair, Friday, February 24, 9:00 A.M. to 1:00 P.M., Community College of Beaver County; Event Sponsored by Beaver Valley Intermediate Unit, Beaver County School Districts, Beaver County Career & Technology Center, Community College of Beaver County, Lincoln Park Performing Arts Charter School and PACYBER Charter School

COMMUNICATIONS (CONT'D):

2. PSBA Leadership Symposium on Advocacy and Issues Conference, February 25-February 26, Penn Stater Conference Center, State College
- C. Other:
1. **School Board Picture Scheduled for Thursday, February 9 – 6:45 P.M.**
 2. **Request by BVIU to Appoint IU Board Representative for a Three Year Term Commencing July 1, 2012 (Currently Held by Kathleen Schlegel)**
 3. Request by Terry Ruckert, Committee Chairman Troop 444, for Board Letter of Congratulations to Freedom Area High School Student Michael Tae Marks, Recipient of the Eagle Scout Award
 4. **March 2012 Board Meetings to be Held on March 1 and March 8**
 5. **2-2-12: Filing of State Ethics Commission Statement of Financial Interests Form (Due May 1, 2012) (Handout)**
- D. Use of School Facilities (Schedule According to Policy):
1. Freedom/New Sewickley Baseball Association, Big Knob Elementary Multi-Purpose Room, Mondays, 1/23 thru 2/27, Baseball Fundamentals and Conditioning
 2. Freedom/New Sewickley Baseball Association, High School Gym, Mondays, 2/13 thru 3/26, Baseball Practice/Conditioning
 3. Senior Project (Nick Talerico), High School Gym, 2/11, 3-on-3 Basketball Tournament
 4. Courage for Life Foundation, High School Conference Room, 1/30, Board Meeting
 5. Freedom Girls' Bantam Basketball (5th Grade), Middle School Gym, 1/14 thru 3/31 (Sunday thru Saturday–Pending Availability of Gym), Basketball Practices/Games
 6. Freedom Football, High School Practice Field, 6/25 thru 6/27, Youth Football Camp
 7. Freedom Football, High School Practice Field and Game Field (If Available), 7/16 thru 7/18, Passing Camp
 8. Cavegirl AAU Basketball, Middle School Gym, Saturdays, 2/25 thru 5/26, Basketball Practices
 9. CDI Head Start, Middle School Cafeteria, 2/15 (Snow Date 2/22), Family Fun
 10. Big Knob PTA, Big Knob Elementary Hallway/Mudroom, 3/22, Candy Sale Pick-Up
 11. National Honor Society, High School Gym and Outdoor Area of Campus, 2/28, "Leap Games" Olympic Style Competition

COMMUNICATIONS (CONT'D):

Note in Minutes:

- E. Oath of Office Administered to Board Member Michael Tibolet by Judge John McBride and Sworn to and Subscribed by Notary Public on January 17, 2012
- F. Receipt of Rochester Area Joint Sewer Authority Long Term Control Plan

PUBLIC/COMMUNITY RELATIONS:

(Formal Request – 10 Minutes) / Informal Request – 5 Minutes)

- A. Share Parent E-Mails Received Concerning District's Facilities Master Plan

ENCLOSURES:

- A. Solicitor's Brief Summary: Transfer of Territories Between School Districts **(Superintendent's Report – Item E.)**
- B. Draft 2012-2013 School Calendar for Tentative Adoption and Staff Input **(Education – Item E.)**
- C. VEBH Architects Presentation to PTA Board **(Operations – Item C.)**
- D. Policy Nos. 113, 113.3, 122, 123, 904, 113.4 **(Policy – Items A. and B.)**
- E. In-Out Migration Report as of January 2012 – **1,528 (+2 from December 2011)**
- F. Free-Reduced Lunch Report as of January 31, 2012 – **District at 40.94%**
- G. **Cyber/Charter School Enrollment as of February 7, 2012 - Current Projected Annual Cost for 2011-2012 School Year \$468,351.92; 39 Cyber/Charter Students, 14 Brick and Mortar Students – Total No. of Students - 53; 4 Year Old Program Enrollment 3 – Current Projected Annual Cost for 2011-2012 School Year \$25,910.67**
- H. School Districts' Tax Increase for 2011-2012 Provided by BVIU
- I. BVIU School Board Notes for January 25, 2012 Meeting
- J. Beaver County Times Articles *(Available Upon Request)*:
 - 1. Mitsubishi to Bring Factory, Office Jobs to New Sewickley Commerce Park
 - 2. Pension Costs a Big Worry for Public Schools

SUPERINTENDENT'S REPORT:

- A. Approve Release Time, According to Policy, for Superintendent to Attend Middle States Domestic Schools Advisory Committee Meeting, Friday, March 9, 8:30 A.M. – 3:30 P.M., Middle States Offices–Philadelphia, Cost Lodging, Meals, Transportation (Either Bus Fare or Mileage Plus Tolls), Parking
- B. 21st Century Promise Initiative Progress Report
- C. Status of 4 Year Old Charter School Tuition Refund **(Solicitor's Report)**

SUPERINTENDENT'S REPORT (CONT'D):

- D. **Approved 2-2-12:** Approve Release Time, According to Policy, for Superintendent to Attend:
1. Review of Elementary Cyber Curriculum/Programs, Tuesday, February 7, 9:00 A.M. – Noon, BVIU
 2. Beaver County Truancy Initiative Summit 2012, Friday, February 10, Community College of Beaver County
 3. Roundtable Discussion With Congressman Jason Altmire on Educational Issues and Charter School Reform, Tuesday, February 21, 1:00 P.M. – 2:30 P.M., Seneca Valley School District
 4. 2012 PSSA Administrator Training Session, Wednesday, February 22, 1:00 P.M. – 3:00 P.M., PaTTAN-Pittsburgh
 5. PSBA Leadership Symposium on Advocacy and Issues Conference, Saturday, February 25 and Sunday, February 26, Penn Stater Conference Center-State College, Cost \$279 Registration Fee, Lodging, Meals, Mileage, Tolls
- E. **Approved 2-2-12:** District in Receipt of Solicitor's Brief Summary: Transfer of Territories Between School Districts – Cost \$161.50; Request Permission to Share With Mayor Poling of Economy Borough

LEGISLATION:

Note in Minutes:

- A. Joint Planning With BVIU and PSBA for Beaver County Legislator Meeting, Tentative Date Thursday, March 29, 4:30 P.M. – 6:00 P.M.

FINANCE:

- A. Accept Distribution of Monies Collected by the Beaver County Tax Claim Bureau from the December 5, 2011 Judicial Sale – Amount \$3,623.47
- B. Approve Four Year Copier Lease With IKON for \$2,922 Per Month for Seven Copiers, State Contract No. 4600013235; Installation Tentatively Scheduled for Afternoon of Friday, March 9, 2012 (Lease is \$43 Per Month Less than Current Lease and Includes Two Larger Copiers) **(Administrative Report)**

FINANCE (CONT'D):

C. Approve Following Budget Transfers:

From:

10-1100-200	Instructional Benefits	\$ (36,334)	All Benefit Savings Unemp Comp/Dental
10-1200-200	Special Ed Benefits	\$ (14,472)	
10-1200-560	Special Ed Tuition	\$ (37,656)	Reserves Not Needed
10-1300-200	Vocational Ed Benefits	\$ (1,227)	
10-1400-200	Alternative Ed Benefits	\$ (50)	
10-2100-200	Guidance Benefits	\$ (1,532)	
10-2200-200	Professional Dev Benefits	\$ (2,404)	
10-2300-200	Administrative Benefits	\$ (13,243)	
10-2380-610	MS Principal Supplies	\$ (100)	
10-2400-200	Medical Services Benefits	\$ (1,077)	
10-2500-200	Business Office Benefits	\$ (1,072)	
10-2600-200	Phys Plant Benefits	\$ (7,285)	
10-2600-400	Electricity	\$ (30,000)	Higher than Anticipated Savings
10-2600-600	Natural Gas	\$ (30,000)	Higher than Anticipated Savings
10-3000-200	Student Act. Benefits	<u>\$ (1,248)</u>	
		\$ (177,700)	

To:

10-1100-560	Charter School Tuition	\$ 35,000	Increase Charter Students
10-1100-750	Instructional Equipment	\$ 15,000	Video Streaming Equipment
10-1300-500	CTC Tuition	\$ 25,000	Increase CTC Students
10-2700-300	Professional Development	\$ 37,600	Additional Needs
10-2600-172	Phys Plant Cust. Sub Wage	\$ 20,000	Unanticipated Need
10-2600-610	Phys Plant Supplies	\$ 10,000	Necessary Supplies
10-2600-750	Phys Plant Equipment	\$ 35,000	To Be Proposed - New Van
10-2700-513	MS Field Trips	<u>\$ 100</u>	Additional Competitive Needs
		\$ 177,700	

D. Update on Beaver County School Health Care Consortium Discussion to Create Formula/Conditions Under Which to Use Fund Balance

E. Press Release for Settlements of District Collective Bargaining Agreements
(Administrative Report)

Note in Minutes:

- F. 2012-2013 Preliminary Budget Approved at a Special Meeting of the Board Held on Monday, January 23, 2012
- G. Beaver County School Health Insurance Consortium Report for December 2011
- H. Beaver County School Health Care Consortium Advisory Council Meeting Minutes of January 17, 2012

FINANCE (CONT'D):

- I. **Following Meetings Scheduled for Thursday, February 16, Middle School Library:**
 1. **6:00 P.M. - Finance Committee Meeting to Review 2012-2013 Budget Development**
 2. **6:30 P.M. - Meeting With New Sewickley Township Municipal Water Authority to Discuss Potential Water Line to Big Knob Elementary School**
 3. **7:00 P.M. – Meet & Discuss With Act 93 Administrators**

EDUCATION:

- A. **Approve Released Time According to Act 48:**

PROFESSIONAL DEVELOPMENT:

1. **Special Education:**
 - a. **Confirm:** Jessika Fontaine, High School Learning Support Teacher, PVAAS Training, February 9, BVIU, Cost Mileage
2. **Other:**
 - a. **Confirm:** Courtney Anderson, Conway Elementary 2nd Grade Teacher, Review of Elementary Cyber Curriculum/Programs, February 7, BVIU, Cost Substitute Plus Mileage
 - b. Amy DeChellis, Big Knob Elementary Kindergarten Teacher, Transition Team Day, February 10, BVIU, Cost Substitute Plus Mileage
 - c. Rita Kaplin, High School Counselor, Regional Choice Initiative Meeting, March 15, Beaver County CTC, Cost Mileage

STUDENTS AND STAFF TRAVEL:

1. **Gifted:**
 - a. Forensics Competition, March 5, Penn State Beaver, Cost \$10 District Registration Fee Plus \$4 Per Student/Event, Substitute, Transportation:
 - i. Mary Jane Piccinini, Middle School English Teacher (For Sara Miller)
 - ii. Heather Giammaria, High School English Teacher
 - iii. Ellen Hill, High School Career Coach
- B. **Approve FMLA, According to Policy, for Sarah Rusnak, Elementary Art Teacher, Effective Approximately April 2, 2012 thru June 7, 2012**
- C. **Approve Wendy Vannoy as K-8 Title I Coordinator**

EDUCATION (CONT'D):

- D. Approve 10 Teachers (First and Second Grade, Big Knob and Conway Elementary Schools) to Work on Math and Reading Curriculum Mapping Project Summer 2012 (Two Days); Provide One Day of Compensation Time in 2012-2013 School Year for Each Full Work Day in Summer – Total 20 Compensation Days (**Administrative Report**)
- E. Review/Approve Draft 2012-2013 School Calendar for Tentative Adoption and Staff Input (**Administrative Report**) (**Enclosure**)
- F. Review Outcome of November 2011 Special Education Audit (**Administrative Report**)
- G. Eye on the Goal Progress Monitoring Report (**Administrative Report**)
- H. Fall 2011 12th Grade Students PSSA Retest Performance, Including Three Year Trend (**Administrative Report**)
- I. Accept Conway/Big Knob Elementary Principal/Special Education Director Debra Baycura's Intent to Retire as of June 30, 2012
- J. Accept High School Principal Dr. Robert Staub's Intent to Retire No Later than July 31, 2012
- K. Personnel Matter (**Executive Session**)

Note in Minutes:

- L. Invitation Extended to KC Hastings, High School Math Teacher, On Behalf of College Board's Advanced Placement Program (AP), to Serve as an AP Reader and Table Leader at 2012 AP Reading, Waiting for Specific June 2012 Dates

Following Items Approved at February 2, 2012 Board Meeting:

- M. Approve Released Time According to Act 48:

PROFESSIONAL DEVELOPMENT:

1. Special Education:

- a. **Approved 2-2-12:** Brittany Keefer, Elementary Speech/Language Therapist, Multi-Level Writing Instruction for Students with Complex Communication, March 9, Duquesne University, Cost \$50 Registration Fee Plus Mileage
- b. **Approved 2-2-12:** Brittany Keefer, Elementary Speech/Language Therapist, Tips and Techniques for Successful Articulation Therapy in the Schools, March 20, PaTTAN-Pittsburgh, Cost Mileage

2. Other:

- a. **Approved 2-2-12:** 4 Year Old Early Learning Program, January 30, BVIU, Cost Substitute Plus Mileage:
 - i. Lori Sacco, Conway Elementary Kindergarten Teacher
 - ii. Gena Tokar, Conway Elementary Title I Reading Specialist

EDUCATION (CONT'D):

- b. **Approved 2-2-12:** Digital Collection Development, February 8, BVIU, Cost Substitute Plus Mileage:
 - i. Sara Heiman, High School Library Media Specialist
 - ii. Tara Roberts, Elementary Library Media Specialist
 - c. **Approved 2-2-12:** Transition Team Day, February 10, BVIU, Cost Substitute Plus Mileage:
 - i. Ron Sofo, Superintendent
 - ii. Lori Sacco, Conway Elementary Kindergarten Teacher
 - iii. Gena Tokar, Conway Elementary Title I Reading Specialist
 - d. **Approved 2-2-12:** Susan Suleski, Middle School Counselor, PSSA Administration, February 22, PaTTAN-Pittsburgh, Cost Mileage
 - e. **Approved 2-2-12:** Tiffany Beckwith, High School Family Consumer Science Teacher, Best Practices in Literacy, February 24, Robert Morris University-Moon Township, Cost Substitute Plus Mileage
 - f. **Approved 2-2-12:** Stephanie Hill, Big Knob Elementary 3rd Grade Teacher, Active and Engaging Strategies for the Inclusive Classroom On-Line Course, Tuesdays, March 6 thru April 3, BVIU, Cost \$345 Registration Fee
- N. **Approved 2-2-12:** Approve Ashlee Peters as Day-to-Day Substitute Teacher **(Clearances on File)**
- O. **Approved 2-2-12:** Special Request to Approve Sara Miller, K-8 Gifted Coordinator, Plus Up to Four Middle School Students, to Attend Academic Games League of America National Tournament, Friday, April 27, thru Monday, April 30, Oglebay Resort, Wheeling-West Virginia, Cost \$110 Registration Fee Plus \$170 Meals and Activities Package Per Student, Lodging Accommodations Will be Paid by Parents (Sara Miller's Attendance Approved at December 8, 2011 Board Meeting)

OPERATIONS:

- A. Approve Agreement With SchoolDude.com for Facilities Maintenance/Work Orders System, Cost \$2,291.99 With an Annual Renewal Rate of \$2,151**(Administrative Report) (Signature Required)**
- B. Approve Disposal of Computer CPU's (See Folder)
- C. Development of District Facilities Master Plan **(Administrative Report) (Enclosure)**
- D. Buildings & Grounds Monthly Report

OPERATIONS (CONT'D):

- E. **Approved 2-2-12:** Approve Release Time, According to Policy, for Dawn Fronius, Food Service Director, to Attend Child Nutrition Director's Retreat, March 25 and March 26, Penn Stater Conference Center-State College, Cost \$125 Registration Fee, Lodging, Mileage
- F. **Approved 2-2-12:** Accept Contract Termination of Chad Yopp as Buildings & Grounds Director, Effective On or Before February 13, 2012 (Pending New Employment)
- G. **Approved 2-2-12:** Approve Following Requests from Greg Kalembar, Conway Elementary Custodian:
 - 1. Use of Remaining Earned Paid Time (July 2011 thru January 2012 – 199 Hours)
 - 2. FMLA, According to Policy, Effective March 2, 2012 thru May 26, 2012
- H. **Approved 2-2-12:** Approve Kathryn Fowler as Nursing Intern thru Chatham University for Spring 2012 (Will be Placed With Bonnie Adams, School Nurse) **(Clearances on File)**

Note in Minutes:

- I. User Charges for Public School Customers Within the Boundaries of New Sewickley Township – 5% Decrease in Water Rates
- J. First Day of Employment for Ed Helms, Newly Hired Director of Buildings & Grounds, Tuesday, February 14, 2012

EXTRA-CURRICULAR:

- A. Consider Approval to Restructure Selective High School Clubs and Sponsorships at No Additional Cost **(Administrative Report)**
- B. Athletic Director Monthly Report
- C. **Approved 2-2-12:** Accept Resignation of Stephanie Skiles as Girls' Varsity Softball Assistant Coach
- D. **Approved 2-2-12:** Approve Brittany Giannetti as Girls' Varsity Softball Assistant Coach, Salary \$1,300 **(Pending Receipt of Clearances)**
- E. **Approved 2-2-12:** Approve Bill VanDeCar as Varsity Track and Field Assistant Coach, Salary \$2,700 **(Pending Receipt of Updated Clearances)**
- F. **Approved 2-2-12:** Approve William Braddock as Volunteer Girls' Varsity Softball Assistant Coach **(Pending Receipt of Act 151 Clearance)**

EXTRA-CURRICULAR (CONT'D):

- G. **Approved 2-2-12:** Approve Release Time, According to Policy, for Following to Attend 2012 PSFCA Football Coaching Clinic, February 10 thru February 12, Pittsburgh Westin Hotel, Cost \$405 Per Team Registration Fee Plus Mileage:
 - 1. Frank Hernandez
 - 2. Ryan Linn
 - 3. Andy Yeck
 - 4. Joshua Prigorac
 - 5. Issac Dixon
 - 6. Bob Prentice
 - 7. Chris Glass
 - 8. John Cummins
- H. **Approved 2-2-12:** Approve Release Time, According to Policy, for Following to Attend Nike Coach of the Year Football Clinic, February 24 thru February 26, Double Tree Hotel-Green Tree, Cost \$170 Per Team Registration Fee Plus Mileage:
 - 1. Frank Hernandez
 - 2. Ryan Linn
- I. **Approved 2-2-12:** Approve Increase in Ticket Fees for High School Musical:
 - 1. Adult Admission – From \$8 to \$10
 - 2. Student and Senior Citizen Admission - From \$6 to \$8
- J. **Approved 2-2-12:** Approve Release Time, According to Policy, for Following to Attend Teaming Up to Support Students With Head Injuries Conference, March 16, BVIU, Cost \$75 Per Team Registration Fee, Substitute, Mileage:
 - 1. Bonnie Adams, School Nurse
 - 2. John Rosa, Athletic Director
 - 3. Vince Sinovic, Athletic Trainer

Note in Minutes:

- K. District in Receipt of 2012 Varsity Football Schedule

POLICY:

- A. Approve Following Revised Policies as Marked, Plus Add New Language Designated in Bold Type (**Enclosures**):
 - 1. Policy No. 113, Special Education
 - 2. Policy No. 113.3, Screening and Evaluations for Students With Disabilities
 - 3. Policy No. 122, Extra-Curricular Activities
 - 4. Policy No. 123, Interscholastic Athletics
 - 5. Policy No. 904, Public Attendance at School Events

POLICY (CONT'D):

- B. Approve Adoption of Policy No. 113.4, Confidentiality of Special Education Student Information to Replace Policy No. 216.2, Student Records – Exceptional Students (**Enclosure**)

MEET AND DISCUSS:

- A. Review Level II Grievance Response (**Executive Session**)